ZEKIA L. SANTIAGO



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(321)-557-2638

OBJECTIVE

To be the selected candidate for this position so that I can contribute my professionalism and dedication to this organization.

SKILLS

- Avid networking skills, presumes personable environment in the workplace.
- Sports marketing mentality.
- Able to perform various tasks at once, versatile worker.
- Excellent written, verbal, and phone skills.

EXPERIENCE

VOLLEYBALL MANAGER | FLORIDA STATE UNIVERSITY

June 2017-August 2017

- Ensured that practice was ran accordingly.
- Made sure that necessary drills were ran.
- Set up the facility for the event.

VOLLEYBALL COACH | GIFFORD MIDDLE SCHOOL

June 2013-November 2015

- Taught the student athletes the fundamental aspects of volleyball, as well as extensive skills.
- Assured that the gym facility was accurately prepared for game days.
- Managed equipment and handled referee acknowledgments.
- Filed papers and kept records for the players and game results.

DATA ENTRY | GIFFORD ACTIVITIES CENTER

June 2014-December 2016

- Input daily and weekly data into the computer system.
- Answer multi-line phone system.
- Handled account receivables and payables.
- Maintained filing system.
- Kept H2O section refreshed.

EDUCATION

BACHELORS IN SPORTS MANAGEMENT/2020

Florida State University

I am earning a BS degree in Sports Management at Florida State University.

- Creative visionary skills relating to sports.

VOLUNTEER EXPERIENCE OR LEADERSHIP

- New Orleans, LA Service Trip: 30 hours.
- Memphis, TN Service Trip: 30 hours.